## KARNATAKA SECONDARY EDUCATION AND EXAMINATION BOARD, BANGALORE

#### **COMPUTER EDUCATION EXAMINATION**

### OFFICE AUTOMATION - THEORY ( CODE NO. 41X)

### **Allotment of Marks (Chapter wise)**

	Multiple Choice						Fill up the blanks with		Match the following	
	Questions		Fill in the blanks		True or False		suitable words			
Chapters	No. of Questions	Marks allotted for each	No. of Questions	Marks allotted for each	No. of Questions	Marks allotted for each	No. of Questions	Marks allotted for each	No. of Questions	Marks allotted for each
		questions	_	questions	_	questions	_	questions		questions
Fundamentals	1	1	2	2	1	1	1	5	- - - - -	1
Windows	1	1	2	2	1	1	1	5		
Dos	1	1	1	2						
MS Word	4	1	4	2	2	1	1	5		
MS excel	4	1	4	2	2	1	1	5		
MS Powerpoint	4	1	3	2	1	1				
Ms Access	1	1	1	2	1	1				
Tally	4	1	3	2	2	1	1	5		
Total	20		20		10		5		5	

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#### **GRAPHIC DESIGNER COURSE - THEORY (CODE NO. 42X)**

### **Allotment of Marks (Chapter wise)**

Chapters	Multiple Choice Questions		Fill in the blanks		True or False		Fill up the blanks with suitable words		Match the following	
	No. of Questions	Marks allotted for each questions	No. of Questions	Marks allotted for each questions	No. of Questions	Marks allotted for each questions	No. of Questions	Marks allotted for each questions	No. of Questions	Marks allotted for each questions
Introduction	2	1	2	2	1	1				
Pagemaker	7	1	7	2	3	1	2	5		
Corel Draw	7	1	7	2	4	1	2	5	5	1
Nudi	1	1	1	2	1	1				
Internet	3	1	3	2	1	1	1	5	1	
Total	20		20		10		5		5	

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#### **ALLOTMENT OF MARKS QUESTION WISE**

#### OFFICE AUTOMATION AND GRAPHIC DESIGNER COURSE - THEORY

Type of Questions	No. of Questions	Marks Allotted for each question	Total Marks
I. Multiple Choice Questions	20	1	20
II. Fill in the blanks	20	2	40
III. True or False	10	1	10
IV. Match the following	05	1	5
V. Fill up the blanks with suitable words	05	5	25
Total	60		100